1. **Response to the External Reviewers’ Recommendations**

In this section of the report, please copy the recommendations that the external reviewers provided in their report. Then, provide a departmental response to the recommendation. This is an opportunity to agree with the recommendation, disagree with it, and to provide some context as to why.

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| --- | --- |
| **Recommendations from External Reviewers** (copied from the external review report) | **Response** |
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1. **Department’s Recommended Actions**

In this section of the report, please describe the actions that will be taken as a result of the review; if they connect to a recommendation from the external reviewers, list it in the table; note when the action will be completed and who is responsible for seeing that it is completed; and finally, list any resources that will be used to complete the action. Add lines to the table as necessary.

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| --- | --- | --- | --- |
| **Recommendation** | **Action** | **Timing & Responsible Person/Group** | **Resources**  |
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1. **Summary**